

## **LIST OF DOCUMENTS TO PROVIDE WHEN APPLYING FOR A RESIDENCE CARD (valid 10 years)**

- **In two copies** : 1 application dated and signed by the applicant him/herself along with a passport photo (3,5X4,5 cm)
- **In two copies** : 1 photocopy of his/her passport (the pages where the following details appear: identity, photo, expiry date of passport, for the first application: **date of entry into French Polynesia, consular visa**)
- **In two copies** : photocopy of his/her current residence permit (front and back) *if it needs to be renewed*
- 1 proof of social and health coverage in French Polynesia (photocopy of CPS Card or certificate of French social security entitlement or an international health insurance – **valid during the stay...**)
- 1 proof of residence in French Polynesia:
  - \*either 1 photocopy of a leasing agreement
  - \* or 1 certificate of accommodation signed by the municipal authority of the municipality of residence of the host and ID of host
  - \* or hotel or guest house reservations
  - \* 1 photocopy of vessel documentation (certificate of registry)
- *If the foreigner has no official link (marriage, pacs, minor child...) with a French national* : 1 proof of personal financial resources **for the last 3 months** (bank statements or pay slips or pension statements) or a sworn statement to financially maintain oneself with ID of the person providing financial guarantee and the proof of this person's financial resources **for the last 3 months** (bank statements or pay slips or pension statements)

### **If the foreigner is married or PACSed (Civil Partnership) to a French national or is a parent of a minor French child :**

- Pledge not to carry on any professional activity in French Polynesia *without prior authorisation* (Art. 17 of the order n° 2000-372 of 26 April 2000)
- Where appropriate, 1 photocopy of the birth certificates of the minor children and their school attendance certificates if they go to school in French Polynesia or 1 photocopy of the last page of the child's health booklet for the children who do not go to school yet

#### ***=> If the foreigner is married to a French national :***

- 1 photocopy of the marriage certificate: if the marriage was solemnised abroad, 1 photocopy of the transcription of the marriage by the French Consular Authority of the place where the marriage was solemnised
- Sworn statement attesting that the spouses have actually continuously lived together, dated and signed by the spouses
- 1 photocopy of the passport or ID card of the French spouse

#### ***=> If the foreigner is PACSed to a French national :***

- 1 photocopy of the "Pacte Civil de Solidarité" (Civil Partnership Agreement)
- 1 photocopy of the passport or ID card of the French PACS partner

**If the foreigner works or holds a trading licence:**

**-1 photocopy of his/her work authorisation (letter from the French Polynesian Ministry of Employment)**

**-1 photocopy of his/her employment contract dated and signed by both parties**

**-1 photocopy of his/her last three pay slips**

***-only for employees* : 1 letter of agreement dated and signed by the employer (who will have to inform the SEFI when the work permit is renewed)**

**-1 photocopy of his/her trading licence (registration in the Trade Register) and a tax certificate from the Tax Department (Service des Contributions) in Papeete**

**-1 photocopy of the special foreign trader identity card**

**When the residence card needs to be renewed:**

**- If he is married and a national of a country whose law authorises polygamy: 1 sworn statement according to which the foreigner does not live on the territory of the French Republic under the status of polygamy**

**- 1 sworn statement according to which s/he has not stayed for more than 3 consecutive years outside the territory of the French Republic over the past 10 years**